

# Investor Details Notification/ Changes Instruction



PLEASE USE BLOCK LETTERS AND COMPLETE ALL SECTIONS OF THIS FORM

Please return this form by post to:

Boardroom Pty Limited  
GPO Box 3993  
Sydney NSW 2001  
Freecall: 1800 182 257

360 Capital RE Limited  
ACN 090 939 192

360 Capital Investment  
Management Limited  
ACN 133 363 185

Company or trust in which investment is held	_____
Full name(s) of registered holding	_____
Security Reference Number (SRN)	_____

### A Change of Address notification

Address \_\_\_\_\_ Sub/City \_\_\_\_\_

State \_\_\_\_\_ Postcode \_\_\_\_\_ Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Email Address \_\_\_\_\_

Previous Address \_\_\_\_\_

### B Request for direct crediting/change of banking details for distributions

It is essential these details are correct for deposits to your nominated account. If in doubt, check with your financial institution.

BSB number  Account number

Name in which the account is held \_\_\_\_\_

Name of bank or financial institution \_\_\_\_\_

### C Tax File Numbers (TFN), Australian Business Numbers (ABN) or Exemptions

Use this form to provide your TFN and/or to claim the appropriate exemption by quoting the Exemption Code. A Company, Partnership, Trust, Super Fund or an Individual can provide either their TFN, or, where the securities are held for a business purpose, their ABN

#### Individuals/Joint Holders

TFN of Individual (Securityholder 1)

TFN of Joint Holder (Securityholder 2 or Securityholder 3)

Name of Individual (Securityholder 1)

Name of Joint Holder (Securityholder 2 or Securityholder 3)

Mark this box with an 'X' if Exemption applies

Type of exemption

### D

**Sign here** (This section must be signed for your instructions to be executed)

I/We authorise you to act in accordance with my/our instructions set out above. I/We acknowledge that these instructions supersede and have priority over all previous instructions in respect to my/our shares.

Individual/Joint Holder 1

Director 1

Director 2/Company Secretary

Sole Director and Sole Secretary

Date

### E

#### Annual Report request

The Company will automatically mail you an Annual Report each year unless you elect otherwise. Please mark the box below with an 'X' if you DO NOT wish to receive the Company's Annual Report. You will, however receive all other security holding mailings including notices of meetings and proxy forms.

# How to complete this form

**\*\* Use black pen. A separate transfer form is required for each class of security and each registered holding**

## A. Change of address notification

This Section must be completed in full. Enter your current registered (old) address as it appears on holding statements or payment advice received by you. Enter your new address details that you wish to have recorded. Please note that only one address can be recorded. This should be the address for delivery of all future correspondence. If you are a CHES sponsored holder you must advise your sponsoring broker.

## B. Request for direct crediting of payments

Complete this section if you want your cash payments paid directly into your nominated Australian bank, credit union or building society account. Until you advise otherwise, all future cash payments will be paid into the nominated account. If you do not complete this section or this form is incomplete or invalid in any other way, your payments will be withheld. Neither the Company nor the Registry will be responsible for any delays in crediting dividends to your nominated account as a result of transaction procedures or errors by any financial institutions. This instruction only applies to the specific holding identified by the SRN and the name appearing on this form. **IMPORTANT: DO NOT USE YOUR CREDIT CARD NUMBER**

## C. Tax File Numbers (TFN), Australian Business Numbers (ABN) or Exemptions

Please record your TFN, ABN or the appropriate exemption information. If you are exempt, but have a TFN, it is safer to provide your TFN in case your circumstances change. For investments held jointly, details of only two holders are required. If possible, you should give details of those securities with a TFN rather than those who are exempt. For investments held on behalf of another person, such as a child or an aged or invalid person, enter the Trust TFN. If there is no Trust TFN, enter the Trustee's TFN or exemption. Where the investment is held by an adult for a child, the adult is the Trustee. **IMPORTANT: SEE BELOW FOR EXEMPTION CATEGORIES**

### Exemption categories

For details about who is exempt, please contact the Australian Taxation Office. To claim your exemption, please enter the number of the pension or benefit you receive from the following list:

Description	Exemption Code
Aged Pension	444444441
Invalid Pension	444444441
Rehabilitation Allowance	444444442
Sole Parent's Pension	444444442
Widow's Pension	444444442
Carer's Pension	444444442
Non Profit Organisation	555555555
Service/Veteran's Pension	444444441
Special Benefit	444444442
Wife's Pension	444444442

It is not an offence to withhold your TFN or, where the securities are held for a business purpose, your ABN. However, if you do not provide your TFN or ABN, tax may be deducted from payments of interest and the unfranked portion of dividends and distributions at the highest marginal rate. This instruction only applies to the specific holding identified by the SRN/HIN and the name appearing on the front of this form.

For more information about Tax File Numbers, Australian Business Numbers and Exemptions please contact the Australian Taxation Office on 1300 781 081.

## D. Sign here

This form must be signed correctly by the securityholder(s). Where the securityholder is an individual, a single signature is required. In the case of a joint holding, the signatures of each holder are required. Where the request is signed by an attorney under power of attorney, please print the name of the attorney and state that the request is signed under power of attorney (eg. John Smith as attorney of Greg Jones under power of attorney), and produce the power of attorney for noting by the Company. Companies need to sign in accordance with their constitution.

## E. Annual report request

Can you help us to reduce costs? We have many securityholders and it is costly for the company to produce and mail Annual Reports. We are required to automatically mail you a report each year unless you instruct us otherwise. By marking the box you can select not to receive a copy of the Company's Annual Report. However, you will still receive all other securityholder mailings including notices of meetings and proxy forms.

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